

August 18, 2026 Vestry Meeting

The Vestry convened on-line on Tuesday, August 18, 2026, at 7:30 p.m., Fr. Mark presiding. Members attending: Mr. Ruf, Senior Warden; Mr. Feagles, Junior Warden; Ms. Byam, Mr. Harper, Ms. Hurdle, Dr. Schneider, Mr. Tester, and Ms. Warren. Also attending: Mr. Smith.

Invocation

Fr. Mark offered an invocation.

Devotion

Dr. Schneider led the Bible Study focusing on three theologians and their comments on prayer. Augustin Wetta believes prayer is an act of faith and an obligation we owe God who has given us so much; St. Maximillian Kolbe believed the most serious poison is our indifference to God and putting our needs before worshiping him; and St. John Chystostom believed that helping a person in need is good in itself, but should be given in a cheerful manner. Dr. Schneider added that the Lord's Prayer is a guide for how we should pray.

Consent Agenda

Fr. Mark said edited the July 21st minutes, and Mr. Smith confirmed that there had been no subsequent edits by the Vestry.

Action Items

Leaking Roof Above the Kincaid Library Door

Fr. Mark said the shingles in the "roof valley" above the Kincaid Library door had deteriorated and needed urgent repairs to fix the leak this had caused, before cold weather returns. The leak is, we believe, unrelated to the larger issue of failing shingles on the St. Francis Hall roof.

The church received two estimates for the repairs – one from Toppers Roofing for \$1,575 that covers the needed repairs, and a higher estimate from Ruff Roofer that is larger in scope than is probably necessary to address this problem. The Vestry questioned whether the roofing work Topper Roofing had done previously is still under warranty, and the church is pursuing this issue. The Topper Roofing's estimate \$1,575 does not mention any warranty, but Fr. Mark said he would direct Maria Steyn to inquire about it.

Replacing the Rectory Water Heater

The church received two estimates to replace this 50-year-old water heater in the rectory. The church received two bids for an electric water heater that should be less expensive to operate than the old water heater. The bid from Griffith for \$4,797, is the lower of the two bids. Griffith also services all the HVAC systems in the rectory, making it easier to ensure they take responsibility in any problems emerge with their work.

Lead Issues

Mr. Tester said the lead testing in the church buildings was completed, and there was only a slight elevation level in the water supply church basement, which has been remedied. A filter system has been also installed at the pump. The lead paint covering the exterior door frame in

the basement level of Glenolden House has also been removed and replaced with a new door frame. Testing done was also done to ensure there was no further lead contamination in Glenolden House.

Motion to Approve the Consent Agenda

Mr. Harper made a motion, seconded by Ms. Warren, to approve the items on the consent agenda. The motion carried unanimously.

Motion to Approve Topper Roofing's Estimate of \$1,575 (without a Warranty) to Repair the Shingles in the Roof Valley Above the Kincaid Library Door in St. Francis Hall

Mr. Harper made a motion, seconded by Dr. Schneider, to approve Topper Roofing's \$1,575 estimate (even if there is not a warranty) to repair and replace the shingles in the roof valley above the Kincaid Library door in St. Francis Hall. The motion carried unanimously.

Financial Report

Mr. Tester, church treasurer, reported the church's August finances amounted to cash and investments totaling \$942,000, including \$602,000 in the Schwab Investment Portfolio, an increase of \$191,000 in net assets since July. Pledges amounting to \$421,000 are up \$21,000 compared to 2025. Church property expenses are down \$81,000, and personnel expenses are down \$7,000 as well, both lower than in 2025. Georgetown Hill Early School (GHES) has not yet been invoiced for property-related reimbursements for 2026. This delay impacted the church's financial statement for August. All other expenditures and expenses are currently as forecast in the budget for the summer months.

The GHES playground project hasn't yet gone forward. Fr. Mark said the church has sent GHES a list of church members who will work with the school on this project. Mr. Harper said the basketball court resurfacing has been completed.

Motion to Approve the August Treasurer's Report

Dr. Schneider made a motion, seconded by Mr. Happer, to approve the August treasurer's report. The motion carried unanimously.

New Business

Dr. Schneider report on new, on-going, and completed church projects for the months ahead and he asked for volunteers to participate in these projects:

Back-to-School Brunch on September 13th

Talk on the American Revolution on September 21st (cosponsored with local D.A.R. Chapter)

Potomac Day Events on October 17th

Lobster Fest on November 14th

January Chilli Cook-off

February Trivia Night hosted by Matt Jillings

April Progressive Dinner hosted by Lisa Ruf

June End of School Year Picnic

Fr. Mark thanked Dr. Schneider and those who are putting these events together.

Audio-Visual (AV) Equipment

Mr. Tester said Peter Zhang, AV technician, reported the main camera in the church nave needs to be replaced. Pastor Allison will work with Mr. Zhang to order the equipment that is needed. Mr. Ruf noted that on-line attendance has increased to an average of 65-70 viewers for Sunday services, and he credited Mr. Zhang for his work and technical expertise with the AV equipment functions that had improved the live-streaming. Zion Church also live-streams its services.

Motion to Adjourn

Dr. Schneider made a motion, seconded by Ms. Warren, to adjourn. The motion carried unanimously.

Adjournment

Fr. Mark led the Vestry in the closing prayer:

Keep watch, dear Lord, with those who work, or watch, or weep this day and night, and give thine angels charge over those who sleep. Tend the sick, Lord Christ; give rest to the weary, bless the dying, soothe the suffering, pity the afflicted, shield the joyous; and all for thy love's sake. Amen.

Respectfully submitted,

Les Smith
Clerk